

Town of Winchester

8522 Park Way Lane, Larsen, WI 54947 ♦ (920) 836-2948

FEE SCHEDULE

Effective 05/05/2026

FACILITY USE FEES

Town Hall Rental Residents' Rate	\$100	
PLUS Security Deposit	\$100	Deposits are up to 100% refundable if facility passes inspection after use
Town Hall Rental Non-Residents' Rate	\$150	
PLUS Security Deposit	\$100	Deposits are up to 100% refundable if facility passes inspection after use
Pavilion Rental Residents' Rate	\$100	
PLUS Security Deposit	\$100	Deposits are up to 100% refundable if facility passes inspection after use
Pavilion Rental Non-Residents' Rate	\$150	
PLUS Security Deposit	\$100	Deposits are up to 100% refundable if facility passes inspection after use
Non-profit Organizations Town Hall or Pavilion	\$50	Proof of non-profit status must be provided
No Security Deposit Required		

ADMINISTRATIVE FEES

Copies (B & W only) 8.5 x 11	\$0.25	each
Copies (B & W only) 8.5 x 14	\$0.30	each
Copies (B & W only) 11 x 17	\$0.45	each
NSF Check Fee	\$30	each plus any bank fees incurred by the town

SPECIAL SERVICES AND PERMITS

Title Search	\$30	each (RUSH REQUESTS \$60 each)
Fireworks Use Permit	\$15	
Fire Signs	\$75	includes (1) sign, post, and installation
Mowing (Weed Notice)	\$25	plus actual cost of service

ANNUAL DOG LICENSES

Neutered / Spayed	\$5	each
Unaltered	\$10	each
Multiple Dogs	\$40	maximum 12 tags
Late Registration (after April 1).	\$10	New pets do not incur late fees

SHORT-TERM RENTAL LICENSES

New License Application (Annual July 1 - June 30)	\$250	
Renewal License Application (Annual July 1 - June 30)	\$100	Renewal Applications must be submitted to the Town Clerk by May 15 of each year.

LIQUOR LICENSES

Liquor Class A (Annual July 1 - June 30)	\$350	
Beer Class B Beer & Liquor (Annual July 1 - June 30)	\$350	
Beer Class B Beer (Annual July 1 - June 30)	\$100	
Picnic (Beer)	\$10	
Publication Fee	\$40	
Change of Agent	\$10	

OPERATOR'S PERMITS

Regular 1-Year Permit (Annual July 1 - June 30)	\$30	New applicants must provide proof of completion of responsible beverage server training course as required by chap. 125.17(6)(a), WI statutes
Regular 2-Year Permit (Semi-Annual July 1 - June 30)	\$55	New applicants must provide proof of completion of responsible beverage server training course as required by chap. 125.17(6)(a), WI statutes
Provisional (valid 60 days while processing Regular)	\$15	Allows applicant to begin working prior to final processing by Town Board. Provisional Permits are issued only when attached to a Regular Permit Application.
Duplicate (if lost / stolen)	\$15	

<u>CIGARETTE/TOBACCO SALES LICENSE</u>	\$100	OTC Only (Annual July 1 - June 30)
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ORDINANCE VIOLATION PENALTIES

First Offense:	\$200	plus costs for prosecution
Second Offense:	\$300	plus costs for prosecution
Third Offense:	\$400	plus costs for prosecution
Fourth Offense and each Offense thereafter:	\$500	plus costs for prosecution