

# Town of Winchester

## Ordinance 2017-02

### Town of Winchester Fire Department Volunteer Funds Ordinance

STATE OF WISCONSIN

Town of Winchester

Winnebago County

#### SECTION I – TITLE AND PURPOSE

This ordinance is entitled the Town of Winchester Fire Department Volunteer Funds Ordinance. The purpose of this ordinance is to authorize the Town of Winchester Fire Department (“Fire Department”) to hold “volunteer funds” in the name of the Fire Department.

#### SECTION II – AUTHORITY

The Town Board of the Town of Winchester, Winnebago County, Wisconsin, has the specific authority under s. 66.0608, Wis. Stats. to adopt this ordinance.

#### SECTION III – ADOPTION OF ORDINANCE

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, authorizes the Town of Winchester Fire Department to hold volunteer funds in the name of the Fire Department as provided in this ordinance.

#### SECTION IV – DEFINITIONS

In this ordinance:

- A. “Public depository” means a federal or state credit union, federal or state savings and loan association, state bank, savings and trust company, federal or state savings bank, or national bank in this state that receives or holds any public deposits or the local government pooled-investment fund.
- B. “Volunteer funds” means funds of a municipality that are raised by employees of the Fire Department, by volunteers, or by donation to the Fire Department.
- C. “Town of Winchester Fire Department,” means the Town of Winchester Fire Department, including its sub-units of the Emergency Medical Responders and Fire Department Auxiliary.

#### SECTION V – ACCOUNTS

The Town Treasurer is authorized to deposit volunteer funds of the Department in an account in the name of the Town of Winchester Fire Department in any public depository. The Fire Department, including its sub-units, through the Town Treasurer, shall have control over the expenditure of volunteer funds of the department, subject to Section VI. Notwithstanding the foregoing, the funds shall remain the property of the Town until the funds are disbursed.

SECTION VI - LIMITATIONS ON ACCOUNTS

A. The type of funds that may be deposited into the account described in Section V is restricted to volunteer funds as defined in Section IV (B) on this ordinance.

B. The purposes for which withdrawals of volunteer funds from the account described in Section V may be made are limited as follows:

1. Withdrawals and expenditures may be made for any purpose that promotes the ability of the Fire Department and its sub-units to provide services for which they are organized as determined by a majority vote of the respective members of the Fire Department or its sub-units.

2. The Fire Department is subject to the following reporting and auditing requirements:

- a. The Town Treasurer shall provide the town board with quarterly statements of the Fire Department's and its sub-units' volunteer funds as of the end of each calendar quarter at the end of the months of March, June, September, and December.
- b. The statements shall be provided within 15 calendar days of the end of the calendar quarter. The statements shall include a detailed itemization of all receipts, expenditures, and the balance on hand at the end of the month. The source of all funds and the identity of the payee for each disbursement shall be set forth.

Fire Department's and its sub-units' accounts shall be included in the annual audit of town funds and shall be audited in the same manner as other town funds.

SECTION VII - SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

SECTION VIII – EFFECTIVE DATE

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

The Town Board reserves the right to amend this ordinance at any time.

Adopted this 17th day of July, 2017

Lawrence C. Kriescher  
Lawrence Kriescher, Chairperson

Absent  
Glen Mathison, Supervisor I

Benjamin Joas  
Benjamin Joas, Supervisor II

Attest: Holly Stevens  
Holly Stevens, Clerk

Ayes: 2

Nays: 0

Absent: 1